

Item 6.2 - Rolling Actions Log

Finance and Resources Committee

27 August 2015 – 12 May 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	RAG Status	Comments
1	27-08-15	Proposed 25 Year Lease of the Engine Shed, 19 St Leonard's Lane, Edinburgh	To request that officers from Corporate Property work alongside the Rivers Centre Public Social Partnership/Carr Gomm to identify alternative accommodation and to report the outcome back to Committee.	Acting Executive Director of Resources	Not specified	Quarter 1 2016	A	Report to be considered at the F+R Committee on 9 June 2016 – ongoing.

2	24-09-15	Bridgend Farmhouse and Steadings: Update	To instruct that a report was brought back to the Finance and Resources Committee detailing progress on all aspects of the project including the cost/benefits contributed to the collaboration by July 2016.	Acting Executive Director of Resources	July 2016		A	Report to be Considered by the F+R Committee on 9 June 2016 – ongoing.
3	29-10-15	Redhall House and Lawn - Progress Report	To request an update report was brought to the Finance and Resources Committee at the conclusion of the planning process.	Acting Executive Director of Resources	June 2016		A	Planning application would be considered on 8 June 2016, and a verbal update and report would be brought to F+R on 9 June 2016 – ongoing.

4	17-03-16	Community Transport Public Social Partnership Arrangements	To update members following discussions with the Integration Joint Board on responsibility for funding of Community Transport.	Executive Director of Place	As soon as possible	26 May 2016	G	Briefing note circulated to members – closed.
5	17-03-16	Cafe Concessions – Museums and Galleries, Parks and Greenspace	1) To withdraw the award of Lot 2 to investigate issues related to this and to bring back a report to Committee in May 2016.	Executive Director of Place	As soon as possible	12 May 2016	G	Report considered by the F+R Cttee on 12 May 2016 – closed.
			2) To arrange a meeting with Councillor Corbett to discuss how the Council could work with smaller businesses in relation to a contract of this size.		As soon as possible	1 June 2016	G	Meeting held with Councillor Corbett – closed.
6	12-05-16	Transformation Programme - Progress Report	To circulate a briefing note to members on the reductions and savings from frontline staff and how staff members would be affected in merged neighbourhoods	Chief Executive	As soon as possible	01 June 2016	G	Briefing note circulated to members on 1 June 2016 – closed.

7	12-05-16	Managing Workforce Change - Workforce Dashboard	To circulate a briefing note to members on the reasons for refusal of VERA applications, the reduction in the numbers of approved VERA applications and the criteria on which posts were deemed to be critical for the delivery of services.	Acting Executive Director of Resources	As soon as possible		A	Still being worked on – should be available in the next week – ongoing.
8	12-05-16	Report by the Accounts Commission - An Overview of Local Government in Scotland 2016	To request that the Acting Director of Resources meets with the Convener and Vice-Convener to discuss the Community Empowerment Act and its potential impact on Council property and community groups and to circulate a briefing note to members on this matter.	Chief Executive/ Acting Executive Director of Resources	As soon as possible	3 June 2016	G	A meeting was held with the Convener and Vice-Convener and a briefing note was circulated – closed.

9	12-05-16	Scotland's Energy Efficiency Programme	To circulate a briefing note to members on the progress with the establishment and operation of the Energy Improvement Unit.	Executive Director of Place	As soon as possible		A Due to the ongoing restructuring and transformation across Service Areas, there are ongoing discussions as to the function and remit of an Energy Improvement Unit. It is hoped to be able to provide a briefing for members for the next Finance and Resources Committee – ongoing.
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Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.